The Warrior Way: Back to School Plan

COVID-19 Preparations for Campus Reopening
At Christian Academy of Knoxville, we believe in-person learning with a Christian teacher with a small class size is the very best learning environment for our students. It is our goal to have classes in person as long as it is safe to do so. We plan to begin the 2020-2021 school year in-person, on campus with our level 2 precautions.

However, there may be times when it is necessary to go to distance learning for safety reasons. We will not be making those decisions lightly. In those times, while we know inperson is the ultimate goal, we also rest easy in the knowledge that we have the technology, experience and ability to deliver our high quality CAK education at a safe distance.
Levels of Precaution

CAK has been working closely with the Knox County Health Department (KCHD) and other private schools on best practices to safely return to campus. Being a private school, we are blessed to value small class sizes which makes it much more feasible to social distance while in person. We have developed three different scenarios for in-person learning. We also do have a fourth plan for moving to a distance learning model.

1. **No cases in our community**
   Under this scenario, we would operate as we normally have in the past. As always, classrooms have hand sanitizer and students are encouraged to use it.

2. **Minimal cases in our community**
   Social distancing measures - Maintain 6’ of social distancing whenever possible. Employ measures to limit congregation of students upon entry/dismissal, at lunch, at recess, and at other times. Floors may be marked with social distancing stickers in high traffic areas, and we will have entry and exit doors. Class changes are permitted, but masks must be worn during class change. Desks in classrooms will be properly social distanced, fabric sofas and other materials that cannot be easily disinfected will be removed.

   Arrival - Temperature checks will occur daily upon arrival. Masks are required at arrival and dismissal times. Measures will be put into place to discourage congregation and encourage social distancing.

   Lunch - There will be no self-service lines, SAGE staff will directly serve students, and many items will be pre-wrapped for easy grab and go. We will take actions to create smaller groups for socially distancing purposes. These groups will look different for each grade-level. Read more about SAGE Dining’s safety measures HERE.

   Mask Policy - For students in 1st grade and up, masks are strongly recommended for times when proper social distancing cannot be achieved. We recommend a gaiter-style of mask for easy up and easy down.

   PE / Recess - We will rotate PE/recess through in smaller groups to allow for social distancing. Students will not be required to dress out. No contact activities in PE. Students will wash hands before and after PE / recess. Playground and gym equipment will be sanitized.

   Music - Allowable with social distancing measures

   Extracurriculars - Under Principal discretion

   Athletics - CAK will follow the TSSAA guidelines

   Visitors - Guests will be limited and must be approved by administration. Visitors must pass a COVID-19 screening and wear a mask when social distancing is not possible.

   Additional Cleaning - An additional professional custodian will be on staff during the day to clean high-touch surfaces. We will also employ an additional deep cleaning.

   Chapel - Chapel will be virtual when social distancing is not possible.

   Field Trips - No off-campus field trips allowed

   Water Fountains - Water fountains will be closed. Students are encouraged to bring water bottles, and we will have refilling stations available.

3. **Moderate cases in our community**
   The level 3 plan at CAK will follow the same measures as the level 2 plan with the following differences:

   At-risk students/employees - CAK will seek to work with individual teachers, students, and staff on a case by case basis and accommodate as appropriate to ensure progress continues

   CAK Special Events - Continue to follow KCHD guidelines

   Guests/visitors - Only essential guests allowed at administration approval

   Additional cleaning - Daily deep cleaning of buildings

4. **Substantial cases in our community**
   Move to CAK’s Distance Learning Plan with the goal of returning to full, on-campus instruction as soon as Health authorities determine it is safe to do so.

   Administration has the discretion to adjust the plans at any time. CAK is constantly evaluating best practices and making decision based on the latest guidance of our government, health care officials, as well as data such as our absentee rate, the number of active COVID-19 cases in our community, and whether or not we have had any positive COVID-19 cases at CAK itself.
Safety Protocols

Some safety measures, such as encouraging hand washing, hand sanitizer in all classrooms, and professional cleaning will always be in place. The following policies will go into place during a level 2 or 3 plan.

Lunch
- No self-serve stations
- Social distancing and rotating smaller groups
- Water fountains closed, Water bottle refill stations open

Morning Routine
- Daily temperature screenings
  Temperature must be less than < 100.4
- New protocols to encourage social distancing

Temperature must be less than < 100.4

Face Covering
- 1st grade and older, required for when social distancing is not possible
- Pre-1st and under, recommended for when social distancing is not possible

When to stay home.

Please do not come to school, and inform an administrator, if you answer yes to any of these questions:

- Are you or anyone in your household currently awaiting the results of COVID-19 testing?
- Have you or anyone in your household been in close contact with a confirmed case of COVID-19?
- Are you experiencing a cough, shortness of breath, or sore throat?
- Have you had a new loss of taste or smell?
- Have you had vomiting or diarrhea in the last 24 hours?
- Have you had a fever of 100.4 degrees Fahrenheit or above within the last 48 hours?

How long to stay home:
If the illness or absence is COVID-19 related, the CAK Medical Coordinator will be in contact with your family to discuss how long the student is required to quarantine.

Absentee Policy:
We understand that this is a unique school year, and as such we have made a commitment to look at the attendance policy on a case by case basis.
Distance Learning Model

CAK is experienced in moving to distance learning. We were the first school in the area to make the decision to do so in the Spring of 2020, and our students did not miss a single day of learning. As a 1:1 iPad school, our teachers are experienced in balancing hands-on learning with technology, and it is a seamless transition when we move to distance learning. Your child will have his or her own teachers there with them, every step of the way, building relationships and learning new material in a Christ-centered environment.

In the event of substantial cases of COVID-19 in our community or an exposure on our campus, CAK has the ability and experience to quickly and immediately move instruction online. We can do this school wide or just for one classroom or building. This will avoid loss of learning when social distancing is needed.

Calendar Changes 2020-2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 6</td>
<td>Meet the Teacher / Walk Through</td>
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<tr>
<td>August 10</td>
<td>6th and 9th grade orientation</td>
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<tr>
<td>August 11</td>
<td>First Half Day of School</td>
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<tr>
<td>August 12</td>
<td>First Full Day of School (no late start)</td>
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<tr>
<td>August 19</td>
<td>Distance Learning Day</td>
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<tr>
<td>August 26</td>
<td>Distance Learning Day</td>
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<tr>
<td>September 2</td>
<td>No Late Start</td>
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<tr>
<td>September 9</td>
<td>No Late Start</td>
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<tr>
<td>September 16</td>
<td>No Late Start</td>
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<tr>
<td>September 23</td>
<td>No Late Start</td>
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<tr>
<td>September 30</td>
<td>No Late Start</td>
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<tr>
<td>October 7</td>
<td>No Late Start</td>
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Why these changes?

Governor Bill Lee has extended the state of emergency in Tennessee through August 29. To honor our government officials as well as to ease back into the school year, CAK’s administration has decided that two Wednesdays in August will be set-aside for additional deep cleaning on our campus.

In addition, we will not do late start on Wednesdays for the first quarter in order to encourage social distancing and limit the large congregation of students in our Warrior Wednesday care time.
Do you still have questions?

You can reach us at communications@cakmail.org